

GENERAL

Plumbing Inspectors are usually in the office between 8am – 9am. Please call 937-573-3534 or 937-573-3535 to verify they are in the office. You may also call to make an appointment.

Miami County Plumbing is responsible for all of Miami County NOW including the City of Piqua, Shelby County, and all commercial plumbing work in Mercer County.

To do plumbing work in Shelby County, contact Sidney - Shelby County Office at 937-498-7249.

Plumbing permits for commercial buildings involving Food Service will not be issued until Food Service Plan Review is complete.

To keep our fees low, we prefer cash or check for payments. We also accept Visa and MasterCard. Credit Card Information is not kept after processed. All forms may be faxed to 937-573-3502 with Credit Card Information.

No Permits will be issued when Cancellation notice of Insurance is received.

REGISTRATION

Form P001 and P002

Anyone doing plumbing work in Miami County must be registered before beginning work. All Plumbing Contractors, Journeymen, Apprentice, Irrigation, Backflow Technicians, Sewer & Water Installers, Water Softener & Heater Installers must be Registered before they beginning working in Miami County.

Plumbing Contractors register using Form P001 for \$200.00. Need Plumbing State License to do commercial work. Commercial may do residential plumbing. May register as Plumbing Contractor for residential work with Insurance.

A Registered Residential Plumbing Contractor can only complete all residential plumbing work.

Sewer & Water Installers, Backflow Technicians, Water Softener & Heater Installers may register using Form P001 for \$200.00 and Insurance..

Irrigation Installer may register using Form P002 for \$200.00 and Insurance.

Backflow registration does not need Insurance and Bond forms if the person registering has a Plumbing State License. All persons testing and certifying backflow devices must furnish a copy of the Ohio Certified Backflow Tester Certificate or Card.

Exception is homeowner.

Homeowner permits taken out by person living in the house and will continue to live in the house 1 year from the date of the final plumbing inspection. Must meet with plumbers 8am – 9am or call with an Isometric drawing.

To do plumbing work in Shelby County, contact Sidney - Shelby County Office at 937-498-7249.

RENEWAL OF REGISTRATION

Form P001 and P002

Registrations expire December 31 of the licensing year.

Packets are mailed the beginning of December to everyone registered in that year for renewal. The address listed on the registration form is used for the mailing.

All Plumbing Contractors, Journeymen, Apprentice, Irrigation, Backflow Technicians, Sewer & Water Installers, Water Softener & Heater Installers must be Registered before they beginning working in Miami County.

PERMITS

Form P005 – Application for Plumbing Permit

Commercial permits must be taken out by a State Licensed, Miami County Registered Plumbing Contractor.

Plumbing Contractor needs to bring in Isometric drawing and meet with Plumbing Inspector 8am-9am or call. Plumbing Department has 30 days to complete plan review.

Homeowner permits taken out by person living in the house and will continue to live in the house 1 year from the date of the final plumbing inspection.

Need to bring Isometric drawing and meet with Plumbing Inspector 8am-9am or Noon-1pm.

Homeowner permit will not be issued to a landlord of rental property.

Residential permits to be taken out by Miami County Registered Plumbing Contractor. Commercial plumbing contractor may take out residential permits.

Permit number is assigned on your receipt. You will need this number to schedule inspections.

No Permits will be issued when Cancellation notice of Insurance.

To do plumbing work in Shelby County, contact Sidney - Shelby County Office at 937-498-7249.

IRRIGATION PERMITS

Form P006

Complete form and return with \$40.00. Indicate Backflow Installer on permit application.

No Permits will be issued when Cancellation notice of Insurance is received.

BACKFLOW CERTIFICATION

Form P007

A Miami County Registered Plumbing Contractor or Journeyman may test and certify a Backflow Device.

Person certifying devices must have a current Ohio State Backflow Tester Certificate or Card on record with the Miami County Health District. Certification must be done on Form P007 and returned with \$20.00 for each.

PLUMBING INSPECTIONS

Need to schedule by Permit Number.

Plumbing company needs call 937-573-3534 or 937-573-3535 the day before inspection is to be done to schedule.

The morning of the inspection (next day) call between 8am – 9am to confirm the inspection is ready and receive an approximate time the inspection will be done. If you do not call the next day to get the inspection time, the inspector will not do the inspection.

Shelby County, Mercer County and City of Piqua plumbing inspections need to be called to Miami County Plumbing Department at 937-573-3534 the day before inspection is to be done. Next morning call between 8am-9am to confirm the inspection time.