



**Miami County  
Public Health**

Prevent. Promote. Protect.

**MIAMI COUNTY PUBLIC HEALTH  
Public Health Nurse**

**Division:** Nursing

**Reports to:** Director of Nursing

**Position:** This position is temporary to assist MCPH with the COVID-19 response. The position is for six months but could end prior to that time period due to funding or needs of the department.

**Hours:** 40 hours per week, some weekend and evening hours

**Salary:** Range \$19.13-\$29.68 per hour commensurate with experience and skills

**Project Duration:** Up to six months

**JOB RESPONSIBILITIES:**

Under the general direction of the Director of Nursing, the Registered Nurse is responsible for performing nursing duties related to Communicable Disease surveillance, administration of vaccines for all age ranges (infant to adult), maintenance of patient medical records, participation in emergency response, and other related duties as requested by the Director of Nursing.

**QUALIFICATIONS:**

Required:

- Registered Nurse license pursuant to section 4723.13 of Revised Code.
- A valid Ohio driver's license and ability to maintain a driving record that meets the insurability requirements of the District's insurance provider. Must be able to provide a private vehicle for job use.

Preferred:

- Immunization knowledge & administration experience
- Bachelor's Degree in nursing
- One year Nursing experience or equivalent

**KNOWLEDGE, SKILLS AND ABILITIES:**

Must be able to communicate effectively in written and oral form, be able to work independently as well as within a team and have an appreciation for public health and its role in the community. Must be able to prepare meaningful, concise and accurate reports.

**To apply, send cover letter, resume', and application to:**

Dennis R. Propes, RS, MPA  
Health Commissioner  
510 West Water St. Ste. 130  
Troy, Ohio 45373

[dpropes@miamicountyhealth.net](mailto:dpropes@miamicountyhealth.net)

Application can be downloaded at: [www.miamicountyhealth.net](http://www.miamicountyhealth.net) – Employment Opportunities.

Miami County Public Health is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, sexual orientation, genetic information, religion, age disability or military status in employment or the provision of services. Our agency is committed to the recruitment of diverse individuals who can offer different talents and perspectives to assist us in accomplishing our agency's mission, vision and fulfillment of the five core commitments.

**posted 9/16/20 posting ends: Until Filled, First Review 9/25/20**