

**Miami County Public Health**  
Board of Health Meeting  
**Hobart Center for County Government – Room 225**  
**510 West Water Street**  
**Troy, OH 45373**

**August 28, 2025**  
**Meeting Minutes**

- 1. Introductions:** See attached sign in sheet.
- 2. Next meeting:** September 25, 2025, at 9:00 a.m.
- 3. Additions to and adoption of agenda:** Mrs. Quillen made a motion to approve the agenda as submitted. Mrs. Welker seconded the motion. All voted in favor.
- 4. Approval of Minutes**
  - » July 24, 2024, Regular Session: A motion was made by Mrs. Baird to approve the minutes as presented. Mrs. Quillen seconded the motion. All voted in favor.
- 5. Old Business:** None
- 6. New Business**
  - » **2024 Audit (Propes):** Mr. Propes presented the findings of the 2024 Audit and gave special thanks to Angie Cotrell and the Leadership Team for their work on it.
  - » **Insurance Update (Propes):** The agency will be transitioning to a fully insured model with the guidance of Brian Dugan, Insurance Broker. This change will be effective January 1, 2026. Transitioning to a fully insured model will allow more options in the future. Mr. Dugan is currently shopping rates that will model our current plan structure.
  - » **Suicide Fatality Review (Bednar):** Through a PowerPoint presentation, Nate Bednar provided information on the newly formed suicide fatality review board. Goals of the board were discussed. Discussion session followed.
- 7. Financial reports**
  - » **Budget reports – July 2025** - Mr. Propes reviewed the report with the Board. After discussion, Mrs. Quillen made a motion to accept the Budget Report as presented. Dr. Malarkey seconded the motion. All voted in favor.
  - » **Expenditure report – July 2025** – Mr. Propes reviewed the report with the Board. After discussion, Mr. Ristoff made the motion to accept the Expenditure Report as presented. Dr. Malarkey seconded the motion. All voted in favor.
- 8. Health Commissioner’s supplemental report:**
  - » Employee Training Day will be September 16, 2025, at Lost Creek Reserve. Board members were invited to attend.
  - » iWorQ implementation has begun for the operational permit program in Environmental Health. This replaces an access databases that is currently being used and will allow for batch billing.

