



Miami County Public Health

Board of Health Meeting – December 16, 2021

Miami County Public Health Office – In person with some participants via Zoom
510 West Water Street
Troy, Ohio

December 16, 2021

Meeting Minutes

1. **Introductions:** See attached sign in sheet. Courtney Long and Carson Richardson were introduced as new Environmental Health Specialists in Training. Two new Board members were introduced, Carol Sutherly and Patricia Quillen.
2. **Next meeting:** January 27, 2022, at 9:00 a.m. A motion was made by Mrs. Baird and seconded by Mr. Sarver to accept the meeting date as presented. All voted in favor.
3. **Additions to and adoption of agenda:** Mr. Ristoff made a motion to approve the agenda with the removal of item #11, Executive Session. Dr. Nims seconded the motion. All voted in favor.
4. **Approval of Minutes:**
 - » November 18, 2021, Regular Session: A motion was made by Mrs. Baird to approve the minutes with the spelling correction of Mrs. Baird's name under Executive Session. Mr. Sarver seconded the motion. All voted in favor.
5. **Old Business:**
 - » **COVID -19 Update (Propes):** Mr. Propes provided an update and shared data on vaccination rates. Staff are seeing an increase in cases due to the Thanksgiving holiday.
 - » **District Advisory Council (DAC) Meeting, Piqua Update (Propes):** At the December 8th DAC meeting, Heather Davis and Randy Mott's board positions were filled. The Piqua contract to merge was also approved. Staff are working with Piqua on transferring records. In the months ahead, MCPH will see challenges, especially in some of our licensed facilities. We plan to work with these facilities on compliance plans.
6. **New Business:**
 - » **Resolution 2021-12-16-01 - Resolution to sell unneeded, obsolete, or unfit property by internet auction (Propes):** A motion was made by Mr. Sarver and seconded by Ms. Quillen to approve the resolution. A roll call was taken, and the resolution passed.
Mrs. Pittenger Yes Mr. Ristoff Yes Ms. Quillen Yes



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Ms. Sutherly Yes Mrs. Baird Yes Mr. Sarver Yes Dr. Nims Yes

- » **Resolution 2021-12-16-02, Resolution to sell unneeded, obsolete, or unfit property by internet auction- Jeep Patriot (Propes):** A motion was made by Mrs. Baird and seconded by Mr. Ristoff to approve the resolution. A roll call was taken, and the resolution passed.

Mrs. Pittenger Yes Mr. Ristoff Yes Ms. Quillen Yes

Ms. Sutherly Yes Mrs. Baird Yes Mr. Sarver Yes Dr. Nims Yes

- » **Community Health Assessment (Hodges):** Through a PowerPoint presentation, Janel Hodges provided an overview of Miami County's Community Health Assessment. The agency collaborated with Wright State University's MPH program to complete the project. The assessment identified five community priorities along with other health care challenges. Discussion session followed.
- » **Board of Health Bylaws Revision (Propes):** The current Bylaws were revised due to the addition of Piqua City. Dr. Nims made a motion to approve the revised Bylaws as presented. Mrs. Baird seconded the motion. All voted in favor.
- » **Election of 2022 Officers:** Dr. Nims nominated Mr. Ristoff for the 2022 Board of Health President. Mrs. Pittenger seconded the motion. All voted in favor with Mr. Ristoff abstaining. Mr. Sarver made a motion to nominate Mrs. Baird as 1st Vice President of the Board of Health. Mrs. Pittenger seconded the motion. All voted in favor with Mrs. Baird abstaining. Mr. Ristoff made a motion to nominate Mr. Sarver as 2nd Vice President. Mrs. Baird seconded the motion. All voted in favor with Mr. Sarver abstaining.

7. Financial Reports:

- » **Budget Report – November 2021** – Mr. Propes reviewed the report with the Board. After discussion, Mr. Sarver made the motion to accept the Budget Report as presented. Mr. Ristoff seconded the motion. All voted in favor.
- » **Expenditure Report – November 2021** – Mr. Propes reviewed the report with the Board. After discussion, Mr. Ristoff made the motion to accept the Expenditure Report as presented. Mr. Sarver seconded the motion. All voted in favor.



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8. Health Commissioner's supplemental report (Propes):

- » Board update was provided to include 15 staff members have been hired through pandemic, 10 of those are no longer employed. Grant money received through pandemic is approximately 1.8 million with approximately 1.6 million expended.
- » Mr. Propes has been selected to participate in a behavioral health training program through the Centers for Disease Control (CDC). The training will give staff access to mental health training. This program is specific to public health employees.
- » Workforce: The CDC will be assigning the agency a school liaison. This employee will work onsite for several months and will provide assistance with school COVID-19 cases.

9. Additional Business: The Christmas luncheon is scheduled for 11:30 a.m.-1:30 p.m. today.

Joanna Pittenger thanked all the staff for their hard work and gave a special thanks to Deb French as she retires.

10. Public Comment: None

11. Adjournment: A motion to adjourn was made by Mr. Sarver and seconded by Mrs. Baird. All

voted in favor.

Ted Ristoff

Board of Health President

Date

Dennis R Propes

Health Commissioner

Date