

Miami County Public Health
Board of Health Meeting
Hobart Center for County Government – Room 225
510 West Water Street
Troy, OH 45373

June 22, 2023
Meeting Minutes

1. **Introductions:** See attached sign in sheet. New employee, Taylor Munn was introduced.
2. **Next meeting:** July 27, 2023, at 9:00 a.m.
3. **Additions to and adoption of agenda:** Request to add an executive section. A motion was made by Mrs. Quillen and seconded by Dr. Malarkey to approve this addition.
4. **Approval of Minutes**
 - » May 25, 2023, Regular Session: A motion was made by Mrs. Pittenger to approve the minutes as presented. Mr. Ristoff seconded the motion. All voted in favor except Mr. Sarver who abstained due to not being present at the meeting.
5. **Old Business**
 - » **Resolution 2023-04-27-01, Amend Food Service/Establishment Plan Review Fees (Tomcisin) Third Reading:** A discussion followed this reading to report monthly statistics on the number of plan reviews submitted, approved, and disapproved. A motion was made by Mrs. Pittenger and seconded by Mr. Ristoff to approve the resolution. A roll call was taken, and the resolution passed.
Mrs. Pittenger: Yes Mr. Ristoff: Yes Dr. Malarkey: Yes Mrs. Quillen: Yes
Mrs. Baird: Yes Mr. Sarver: Absent Mrs. Welker: Yes Mrs. Sutherly: Yes
6. **New Business**
 - » **Resolution 2023-06-22-01, Rescind and Replace Food Embargo Resolution Number 2022-03-24-01, Introduction:** The resolution will rescind and replace Resolution 2022-03-24-01. The new resolution (per the state's request) will allow equipment, materials, or utensils to be tagged and/or removed if they pose a public health hazard.
 - » **Divisional Update (Ogden):** Erin Ogden, Help Me Grow Supervisor, gave an overview of the Help Me Grow department. Questions and discussion followed.
 - » **New Hire Approval (Bednar):** Taylor Munn was hired as an Environmental Health Technician. A motion was made by Mrs. Pittenger and seconded by Dr. Malarkey to approve her hire.

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- » **Water Pollution Control Fund (Tomcisin):** A motion to approve the following sites was made by Mr. Ristoff and seconded by Mrs. Sutherly.
 - » **7655 S. County Rd. 25A, Tipp City:** Mound System, Qualified for 100%
 - » **6445 E. Heffner Rd., Tipp City:** Mound System, Qualified for 100%
 - » **7900 S. Rangeline Rd., West Milton:** Mound System, Qualified for 50%
 - » **8135 E. US Rt. 40, New Carlisle:** Connection to sanitary sewer, Qualified for 100%
 - » **1433 McKaig Ave., Troy:** Connection to sanitary sewer, Qualified for 100%

7. Financial reports

- » **Budget reports – May 2023** – Mr. Bednar reviewed the report with the Board. After discussion, Mrs. Pittenger made the motion to accept the Budget Report as presented. Mrs. Quillen seconded the motion. All voted in favor.
- » **Expenditure report – May 2023** – Mr. Bednar reviewed the report with the Board. After discussion, Mr. Ristoff made the motion to accept the Expenditure Report as presented. Mrs. Pittenger seconded the motion. All voted in favor.

8. Health Commissioner's supplemental report (Bednar)

- » The new cubicles in the nursing department have been completed. There were COVID funds that helped offset the cost.
- » Several funding opportunities have been awarded such as: the UVMC Community Fund Grant, the Tobacco Use and Cessation Grant, the Project DAWN Capacity Building Contract and the Ohio Children's Trust Fund Grant.
- » An update was given on the Dolphin Swim Club. There was an equipment malfunction that coincided with the backwashing of the system which created a gas. Environmental Health staff did an investigation on Tuesday, June 20, 2023.
- » A question was raised about Communicable Diseases and an increase in the top five diseases from last year to this year. The question will be raised to MCPH's Epidemiologist to see what further action needs to be taken.

9. Additional Business: None

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10. Public Comment: None

11. Executive Session: Mrs. Quillen made a motion to enter into Executive Session to discuss personnel. Mrs. Pittenger seconded the motion. A roll call was taken.

Mrs. Pittenger: Yes Mr. Ristoff: Yes Dr. Malarkey: Yes Mrs. Quillen: Yes

Mrs. Baird: Yes Mr. Sarver: Absent Mrs. Welker: Yes Mrs. Sutherly: Yes


Mrs. Pittenger made the motion to enter back into regular session of the Board of Health. The motion was seconded by Mrs. Quillen. A roll call was taken.

Mrs. Pittenger: Yes Mr. Ristoff: Yes Dr. Malarkey: Yes Mrs. Quillen: Yes

Mrs. Baird: Yes Mr. Sarver: Absent Mrs. Welker: Yes Mrs. Sutherly: Yes

12. Adjournment Recommended: A motion to adjourn was made by Mr. Ristoff and seconded by


Dr. Malarkey. All voted in favor.



Ann Baird

Date

Board of Health President

 7/27/23

Dennis R Propes

Date

Health Commissioner