



# Miami County Public Health

Board of Health Meeting – February 24, 2022

Miami County Public Health Office – In person with some participants via Zoom  
510 West Water Street  
Troy, Ohio

**February 24, 2022**

## **Meeting Minutes**

1. **Introductions:** See attached sign in sheet. Ann Baird attended the meeting virtually. New employee introductions included Amy Cain and Rebecca Huffman.
2. **Next meeting:** March 24, 2022, at 9:00 a.m. A motion was made by Mrs. Pittenger and seconded by Dr. Nims to accept the meeting date as presented. All voted in favor.
3. **Additions to and adoption of agenda:** Mrs. Quillen made a motion to approve the agenda as presented. Mrs. Pittenger seconded the motion. All voted in favor.
4. **Approval of Minutes:**
  - » January 27, 2022, Regular Session: A motion was made by Mrs. Pittenger to approve the minutes as presented. Mrs. Welker seconded the motion. All voted in favor except Mr. Sarver who abstained due to not being present at the meeting.
5. **Old Business:**
  - » **COVID -19 Update (Propes):** Mr. Propes reported that in the January 2022 peak, MCPH was seeing approximately 326 cases per day. Currently, only 10-12 cases per day are being reported. It took staff nearly one month to get caught up with the case load. Case numbers are no longer being reported daily and instead are reported on a weekly basis. Temporary COVID positions are being evaluated but at this time will remain filled. The ProLink nurse that was assigned to the agency by the Ohio Department of Health is being reassigned. Discussion session followed.
6. **New Business:**
  - » **Workforce Development Grant Update (Propes):** This grant was received in 2021 and a large portion was allocated to Piqua. With the merge, \$180,000, that was assigned to Piqua, has been reallocated to MCPH to be expended by June 2023. The Leadership Team has come up with ideas to fill some of the personnel gaps. This will be presented at the personnel meeting and March board meeting.



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### 7. Financial Reports:

- » **Budget Report – January 2022** – Mr. Propes reviewed the report with the Board. After discussion, Mrs. Quillen made the motion to accept the Budget Report as presented. Mr. Sarver seconded the motion. All voted in favor.
- » **Expenditure Report – January 2022** – Mr. Propes reviewed the report with the Board. After discussion, Mrs. Pittenger made the motion to accept the Expenditure Report as presented. Dr. Nims seconded the motion. All voted in favor.

### 8. Health Commissioner's supplemental report (Propes):

- » Budget: The 2023 Budget will be presented at the March 2022 board meeting for approval. Meetings with the budget and personnel committees will be scheduled soon.
- » Annual Report: The 2021 Annual Report will be presented to the District Advisory Council (DAC) at their meeting on March 9<sup>th</sup> at 7:00 p.m. at the Engineers office.
- » DAC: Mr. Sarver's board seat will be renewed at the March 9<sup>th</sup> meeting.
- » Workforce: MCPH is having difficulties filling some of our open positions, particularly the plumbing inspector position. If we are unable to find a qualified applicant, plumbing inspection services in other counties may need to be scaled back. Plumbing contracts are currently being evaluated.

9. **Additional Business:** Mr. Sarver mentioned an article in the Dayton Daily News reporting improper use of time as a public health control. Environmental staff will research and report findings at the next board meeting.

### 10. Public Comment: None

11. **Executive Session (Personnel Appointment) (Propes):** Mrs. Quillen made a motion to enter into Executive Session to discuss personnel. Mrs. Welker seconded the motion. A role call was taken.

Mrs. Pittenger: Yes Mr. Ristoff : Absent Mrs. Quillen: Yes Mrs. Welker: Yes

Mrs. Sutherly: Yes Mrs. Baird: Yes Mr. Sarver: Yes Dr. Nims: Yes



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Mr. Sarver made the motion to enter back into regular session of the Board of Health. The motion was seconded by Dr. Nims. A roll call was taken.

Mrs. Pittenger: Yes Mr. Ristoff: Absent Mrs. Quillen: Yes Mrs. Welker: Yes

Mrs. Sutherly: Yes Mrs. Baird: Yes Mr. Sarver: Yes Dr. Nims: Yes

Mrs. Pittenger made a motion to hire Allison Yancey, Help Me Grow Home Visitor. Mrs. Welker seconded the motion. All voted in favor.

**12. Adjournment:** A motion to adjourn was made by Mr. Sarver and seconded by Mrs. Sutherly. All voted in favor.

*Ted Ristoff* *3/25/22*

**Ted Ristoff**

**Date**

**Board of Health President**

*Dennis R Propes* *3/24/22*

**Dennis R Propes**

**Date**

**Health Commissioner**