



Miami County Public Health

Board of Health Meeting – April 28, 2022

Miami County Public Health Office – In person with some participants via Zoom
510 West Water Street
Troy, Ohio

April 28, 2022

Meeting Minutes

1. **Introductions:** See attached sign in sheet.
2. **Next meeting:** May 26, 2022, at 9:00 a.m. A motion was made by Mrs. Baird and seconded by Mrs. Pittenger to accept the meeting date as presented. All voted in favor.
3. **Additions to and adoption of agenda:** Agenda was approved with the addition of a Then and Now, Resolution 2022-04-28-01, under new business.
4. **Approval of Minutes:**
 - » March 24, 2022, Regular Session: A motion was made by Mrs. Pittenger to approve the minutes as presented. Mrs. Baird seconded the motion. All voted in favor except for Dr. Nims who abstained due to not being present at the meeting.
5. **Old Business:**
 - » **Resolution 2022-03-24-01 Second Reading of a Resolution Rescinding and Replacing Resolution 2004-1-22-1, Pertaining to Food Embargo (Tomcisin):** A resolution to embargo food, infant formula, or baby food within a Retail Food Establishment or Food Service Operation and includes the authority to remove from use articles such as a utensil, material, or piece of equipment if it presents a public health hazard by issuing a tag to any such article.
 - » **Resolution 2022-04-28-01:** A Then and Now Resolution authorizing the Auditor to draw warrants for the Then and Now Certificated Payments. A motion was made by Mrs. Quillen and seconded by Mrs. Pittenger to approve the resolution. A roll call was taken, and the resolution passed.
Mrs. Pittenger: Yes Mr. Ristoff: no vote Mrs. Quillen: Yes Mrs. Welker: Yes
Mrs. Sutherly: Yes Mrs. Baird: Yes Mr. Sarver: Yes Dr. Nims: Yes
6. **New Business:**
 - » **County Health Rankings (Bednar, Hodges – Board Education):** Through a PowerPoint presentation, Janel Hodges provided an update on Miami County's County Health Rankings. Areas of strength and areas to explore were discussed. Based on health outcomes, Miami County ranked 13th.



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7. Financial Reports:

- » **Budget Report – March 2022** – Mr. Propes reviewed the report with the Board. After discussion, Mrs. Pittenger made the motion to accept the Budget Report as presented. Mrs. Quillen seconded the motion. All voted in favor.
- » **Expenditure Report – March 2022** – Mr. Propes reviewed the report with the Board. After discussion, Mrs. Baird made the motion to accept the Expenditure Report as presented. Mrs. Sutherly seconded the motion. All voted in favor.

8. Health Commissioner's supplemental report (Propes):

- » After nearly a year long process, our new phone system is being rolled out. The new system will accommodate increased call volumes and will allow more flexibility to forward calls and access voicemail when staff are out of the office.
- » Vicky Knisley-Henry received a fellowship award from the Centers for Disease Control and Prevention.
- » June 7th is a kickoff event for reaccreditation.

9. Additional Business: None

10. Public Comment: None

11. Executive Session – Appointment of Personnel (Propes):

Mrs. Pittenger made a motion to enter into Executive Session to discuss personnel. Mrs. Baird seconded the motion. A roll call was taken.

Mrs. Pittenger: Yes Mr. Ristoff: no vote Mrs. Quillen: Yes Mrs. Welker: Yes

Mrs. Sutherly: Yes Mrs. Baird: Yes Mr. Sarver: Yes Dr. Nims: Yes

Mrs. Pittenger made the motion to enter back into regular session of the Board of Health. The motion was seconded by Mr. Sarver. A roll call was taken.

Mrs. Pittenger: Yes Mr. Ristoff: no vote Mrs. Quillen: Yes Mrs. Welker: Yes

Mrs. Sutherly: Yes Mrs. Baird: Yes Mr. Sarver: Yes Dr. Nims: Yes

Mrs. Pittenger made a motion to hire Jeffrey Norris as a Plumbing Inspector in training. Mrs. Welker seconded the motion. All voted in favor.



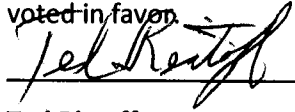
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12. Adjournment: A motion to adjourn was made by Mr. Sarver and seconded by Dr. Nims. All

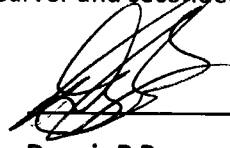
voted in favor.



5/28/22

Ted Ristoff

Date



5/26/22

Dennis R Propes

Date

Board of Health President

Health Commissioner