

Miami County Public Health
Board of Health Meeting
Hobart Center for County Government – Room 225
510 West Water Street
Troy, OH 45373

August 22, 2024
Meeting Minutes

1. **Introductions:** See attached sign in sheet.
2. **Next meeting:** September 26, 2024, at 9:00 a.m.
3. **Additions to and adoption of agenda:** A motion was made by Mr. Ristoff and seconded by Mrs. Pittenger to approve the agenda as submitted.
4. **Approval of Minutes**
 - » July 24, 2024, Regular Session: A motion was made by Mrs. Quillen to approve the minutes as presented. Mr. Maiberger seconded the motion. All voted in favor.
5. **Old Business:** None
6. **New Business**
 - » **Audit Report:** Dennis reviewed the audit with the Board. The State Auditor accepted the audit with no modifications. The final report will be shared once received.
 - » **Community Health Assessment Presentation (Janel Hodges):** Janel presented on the Community Health Assessment.
7. **Financial reports**
 - » **Budget reports –July 2024 –** Mr. Propes reviewed the report with the Board. After discussion, Mr. Maiberger made a motion to accept the Budget Report as presented. Mrs. Quillen seconded the motion. All voted in favor.
 - » **Expenditure report – July 2024 –** Mr. Propes reviewed the report with the Board. After discussion, Mrs. Pittenger made the motion to accept the Expenditure Report as presented. Mr. Sarver seconded the motion. All voted in favor.
8. **Health Commissioner’s supplemental report:**
 - » Vaccine clinics are full due to back-to-school immunizations.
 - » Mary Soloman-Ames, Dietician in our WIC program, is celebrating 30 years of service.
 - » Covid cases increased in July.
 - » Leadership Team will be working on the adjusted budget.
 - » We are working with our Broker for next year’s health insurance.
9. **Additional Business:** None
10. **Public Comment:** None
11. **Executive Session (Appointment of Personnel):** Mrs. Quillen made a motion to enter into executive session to discuss personnel. Mr. Ristoff seconded the motion. A roll call was taken.

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Mrs. Pittenger: Yes Mr. Ristoff: Yes Dr. Malarkey: Yes Mrs. Quillen: Yes
Mrs. Baird: no vote Mr. Sarver: Yes Mrs. Welker: Yes Mr. Maiberger: Yes

Mr. Ristoff made the motion to enter back into regular session of the Board of Health. The motion was seconded by Mrs. Quillen. A roll call was taken.

Mrs. Pittenger: Yes Mr. Ristoff: Yes Dr. Malarkey: Yes Mrs. Quillen: Yes
Mrs. Baird: no vote Mr. Sarver: Yes Mrs. Welker: Yes Mr. Maiberger: Yes

Mrs. Pittenger made a motion to approve the hire of Jennifer Sheaffer as a Public Health Nurse. Mrs. Quillen seconded the motion. All voted in favor.

Mrs. Quillen made a motion to approve a 3.5% lump sum bonus for Dennis Propes per his contract effective August 20, 2024. Mr. Maiberger seconded the motion. All voted in favor.

- 12. Adjournment Recommended:** A motion to adjourn was made by Mr. Sarver and seconded by Mr. Maiberger. All voted in favor.



Ann Baird

Date

Board of Health President

 

Dennis R Propes

Date

Health Commissioner