

Miami County Public Health
Board of Health Meeting
Hobart Center for County Government – Room 225
510 West Water Street
Troy, OH 45373

November 21, 2024
Meeting Minutes

1. **Introductions:** See attached sign in sheet.
2. **Next meeting:** December 19, 2024, at 9:00 a.m.
3. **Additions to and adoption of agenda:** No changes
4. **Approval of Minutes:**
 - » October 24, 2024, Regular Session: A motion was made by Mrs. Pittenger to approve the minutes as presented. Mr. Ristoff seconded the motion. All voted in favor.
5. **Old Business:**
 - » **Resolution 2024-09-26-01 Adjust Food Fees, Third Reading (Tomcisin):** To adopt new mobile and temporary food fees to pay for the Health District's portion of the Retail Food Establishment and Food Service Operation programs. A motion was made by Mr. Maiberger and seconded by Mrs. Quillen to approve the resolution. A roll call was taken, and the resolution passed.

Mrs. Pittenger: Yes Mr. Ristoff: Yes Dr. Malarkey: Yes Mrs. Quillen: Yes
Mrs. Baird: no vote Mr. Sarver: Yes Mrs. Welker: Yes Mr. Maiberger: Yes
6. **New Business**
 - » **2025 Adjusted Budget (Propes):** Adjustments from the initial budget were made due to the increase in insurance and finalization of grants. Mrs. Quillen made a motion to approve the 2025 adjusted budget. Mrs. Pittenger seconded the motion. All voted in favor.
 - » **Resolution 2024-11-21-01 for HSA contribution (Propes):** A resolution for the provision of 2025 Health Savings Account insurance benefits for employees. A motion was made by Mrs. Pittenger and seconded by Dr. Malarkey to approve the resolution. A roll call was taken, and the resolution passed.

Mrs. Pittenger: Yes Mr. Ristoff: Yes Dr. Malarkey: Yes Mrs. Quillen: Yes
Mrs. Baird: no vote Mr. Sarver: Yes Mrs. Welker: Yes Mr. Maiberger: Yes
 - » **Resolution 2024-11-21-02 for COLA (Propes):** A resolution to grant a 3% wage adjustment increase to employees. A motion was made by Mr. Ristoff and seconded by Mr. Maiberger to approve the resolution. A roll call was taken, and the resolution passed.

Mrs. Pittenger: Yes Mr. Ristoff: Yes Dr. Malarkey: Yes Mrs. Quillen: Yes
Mrs. Baird: no vote Mr. Sarver: Yes Mrs. Welker: Yes Mr. Maiberger: Yes

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7. Financial reports

- » **Budget reports – October 2024** – Mr. Propes reviewed the report with the Board. After discussion, Mrs. Pittenger made a motion to accept the Budget Report as presented. Mrs. Quillen seconded the motion. All voted in favor.
- » **Expenditure report – October 2024** – Mr. Propes reviewed the report with the Board. After discussion, Mr. Maiberger made the motion to accept the Expenditure Report as presented. Mr. Ristoff seconded the motion. All voted in favor.

8. Health Commissioner's supplemental report:

- » The annual Christmas luncheon will be at 11:30 a.m. on December 19th at the Troy-Hayner Cultural Center.
- » Jason Dreier, Registered Environmental Health Specialist, received his Lead Assessor Certification.

9. Additional Business: None

10. Public Comment: None

11. Executive Session (Appointment of Personnel): Mrs. Pittenger made a motion to enter into executive session to discuss personnel. Mr. Ristoff seconded the motion. A roll call was taken.

Mrs. Pittenger: Yes Mr. Ristoff: Yes Dr. Malarkey: Yes Mrs. Quillen: Yes

Mrs. Baird: No Vote Mr. Sarver: Yes Mrs. Welker: Yes Mr. Maiberger: Yes

Mr. Ristoff made the motion to enter back into regular session of the Board of Health. The motion was seconded by Mrs. Pittenger. A roll call was taken.

Mrs. Pittenger: Yes Mr. Ristoff: Yes Dr. Malarkey: Yes Mrs. Quillen: Yes

Mrs. Baird: No Vote Mr. Sarver: Yes Mrs. Welker: Yes Mr. Maiberger: Yes

Mrs. Quillen made a motion to approve the hire of Rachel Bell as Help Me Grow Home Visitor. Mrs. Welker seconded the motion. All voted in favor.

12. Adjournment Recommended: A motion to adjourn was made by Mr. Sarver and seconded by Mrs. Pittenger. All voted in favor.



Ann Baird

Date

Board of Health President



Dermis R Propes

Date

Health Commissioner