

Miami County Public Health
Board of Health Meeting
Hobart Center for County Government – Room 225
510 West Water Street
Troy, OH 45373

December 18, 2025
Meeting Minutes

1. **Introductions:** See attached sign in sheet.
2. **Next meeting:** January 22, 2026, at 9:00 a.m.
3. **Additions to and adoption of agenda:** Mrs. Baird made a motion to approve the agenda as presented. Mr. Sarver seconded the motion. All voted in favor.
4. **Approval of Minutes:**
 - » November 20, 2025, Regular Session: A motion was made by Mr. Maiberger to approve the minutes as presented. Mr. Ristoff seconded the motion. All voted in favor.
5. **New Business**
 - » **Resolution 2025-12-18-01 - Resolution to sell unneeded, obsolete, or unfit property by internet auction:** A motion was made by Dr. Malarkey and seconded by Mr. Ristoff to approve the resolution. A roll call was taken, and the resolution passed.
Mrs. Pittenger: no vote Mr. Ristoff: Yes Dr. Malarkey: Yes Mrs. Quillen: Yes
Mrs. Baird: Yes Mr. Sarver: Yes Mrs. Welker: Yes Mr. Maiberger: Yes
 - » **Election of Officers for 2026:** Mr. Sarver made a motion to keep the officers the same. Mr. Maiberger seconded the motion. All voted in favor.
6. **Financial reports**
 - » **Budget reports – November 2025** - Mr. Propes reviewed the report with the Board. After discussion, Mr. Ristoff made a motion to accept the Budget Report as presented. Mrs. Quillen seconded the motion. All voted in favor.
 - » **Expenditure report – November 2025** – Mr. Propes reviewed the report with the Board. After discussion, Mrs. Quillen made the motion to accept the Expenditure Report as presented. Dr. Malarkey seconded the motion. All voted in favor.
7. **Health Commissioner’s supplemental report:**
 - » MCPH will be training two nurses to work in the Family Connects Ohio (FCO) program. This is a home visiting program designed to support families with newborns as they transition home.
 - » Community Services will be applying for the Rural Health Services Grant. This is an educational grant that aligns closely with work we are already doing.
 - » Hallie Whitley will be retiring at the end of January after 32 years of service in the WIC program. Hallie has done a great job at MCPH and will be missed. Her position has been posted, and interviews will begin after the holidays.

Miami County Public Health
Board of Health Meeting
Hobart Center for County Government – Room 225
510 West Water Street
Troy, OH 45373

- » Environmental Health is transitioning back to Health Space from Accela due to inefficiencies within the program.
- » Mr. Propes will be providing lunch for staff and any board members wishing to attend from December 29th through December 31st.
- » Our annual Christmas luncheon will be today from 11:30 a.m. to 1:30 p.m. at the Hayner Center.

8. Additional Business:

- » Jane Tomcisin presented a Sewage Treatment Variance Request at 5263 S. Kessler Frederick Rd., Troy, OH. Environmental Health staff recommend approval. After discussion, Dr. Malarkey made a motion to approve the variance request. Mr. Ristoff seconded the motion. All voted in favor.
- » Mr. Propes reported that due to changes in legislation, the public comment section of the board meeting will be moved to the beginning of the meeting after approval of the minutes. Discussion session followed and it was recommended a time limit be set for each individual commenting.

9. Public Comment: Mrs. Pittenger wished everyone a Merry Christmas and Happy New Year.

10. Adjournment Recommended: A motion to adjourn was made by Mr. Sarver and seconded by Mr. Maiberger. All voted in favor.

Joanna Pittenger

Date

Board of Health President

Dennis R Propes

Date

Health Commissioner