



Miami County Public Health

Board of Health Meeting – March 23, 2023

Miami County Public Health Office – In person with some participants via Zoom
510 West Water Street
Troy, Ohio

March 23, 2023

Meeting Minutes

1. **Introductions:** See attached sign in sheet.
2. **Next meeting:** April 27, 2023, at 9:00 a.m.
3. **Additions to and adoption of agenda:** Mrs. Pittenger made a motion to approve the agenda with the removal of the Incinerator Site update. Mrs. Welker seconded the motion. All voted in favor.
4. **Approval of Minutes:**
 - » February 23, 2023, Regular Session: A motion was made by Mrs. Quillen to approve the minutes as presented. Mr. Sarver seconded the motion. All voted in favor.
5. **Old Business:** None
6. **New Business:**
 - » **2024 Preliminary Budget (Propes):** Mr. Propes presented the preliminary 2024 budget with the following highlights:
 - Deficit in food fees due to decreased time in facilities during COVID. Fees are being increased gradually to reduce burden on operators.
 - State subsidy may increase significantly which would affect unfunded mandated programs in Environmental Health and Nursing.
 - Help Me Grow is working to increase revenues. Staff are now fully credentialed and can receive payment for seeing families.
 - Health insurance for employees is unknown. We are currently working with our Broker to determine the best options at the best price.

Mrs. Pittenger made a motion to approve the 2024 preliminary budget as presented. Mrs. Quillen seconded the motion. All voted in favor.

 - » **2023 Annual Report (Propes):** The report is being presented in a new format thanks to the Community Services Division. Directors then presented departmental information that was outlined in the Annual Report.



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7. Financial Reports:

- » **Budget Report – February 2023** – Mr. Propes reviewed the report with the Board. After discussion, Mrs. Pittenger made the motion to accept the Budget Report as presented. Mrs. Sutherly seconded the motion. All voted in favor.
- » **Expenditure Report – February 2023** – Mr. Propes reviewed the report with the Board. After discussion, Mrs. Welker made the motion to accept the Expenditure Report as presented. Mr. Sarver seconded the motion. All voted in favor.

8. Health Commissioner's supplemental report (Propes):

- » Strategic Plan: The third and final meeting has been scheduled. Once complete the committee will work to finalize the plan.
- » Workforce:
 - Dwana Holland, WIC Clerk, has submitted her resignation.
 - Staff completed Verbal Judo training. This two-day course focused on de-escalation techniques and redirecting someone's behaviors with persuasion.
- » Renovations: Nursing is scheduled for renovations in the coming weeks. Due to language changes in the COVID-19 grant, some of the grant funds can now be used to cover the renovation.
- » Branding: Nursing has secured three local radio spots to showcase various MCPH programs.
- » Technology: Our IT and EH departments are looking to replace our current plumbing and backflow software. The plan is to move towards a program called iWorQ. This will eliminate the current use of our outdated backflow and plumbing Access databases.

9. **Additional Business:** Mr. Propes reported that Carol Sutherly was reappointed at the District Advisory Committee Meeting. During this meeting, Dr. Malarkey joined the Board of Health and replaced Dr. Nims.

10. **Public Comment:** None

11. **Adjournment:** A motion to adjourn was made by Mr. Sarver and seconded by Mrs. Pittenger. All voted in favor.



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Ann Baird

Date

Board of Health President

Dennis R Propes

Date

Health Commissioner

