

Miami County Public Health
Board of Health Meeting
Hobart Center for County Government – Room 225
510 West Water Street
Troy, OH 45373

September 28, 2023
Meeting Minutes

1. **Introductions:** See attached sign in sheet.
2. **Next meeting:** October 26, 2023, at 9:00 a.m.
3. **Additions to and adoption of agenda:** Mrs. Quillen made a motion to approve the agenda as presented. Mrs. Pittenger seconded the motion. All voted in favor.
4. **Approval of Minutes**
 - » August 24, 2023, Regular Session: A motion was made by Mr. Sarver to approve the minutes as presented. Mrs. Sutherly seconded the motion. All voted in favor.
5. **Old Business:** None
6. **New Business**
 - » **Board of Health meeting dates for November and December (Propes):** The Board of Health meeting for November will be held on November 16, 2023. The meeting for December will be held on December 21, 2023.
 - » **Health Insurance Discussion (Propes):** Mr. Propes presented changes being made to medical insurance coverage. Currently, MCPH has one insurance plan being offered to employees. In 2024, three plans will be provided to staff. Five separate options were presented. All options showed different contribution scenarios for the Board and staff. A \$500 employer health savings account contribution was also proposed. Discussion session followed. Mrs. Pittenger made a motion to approve the HSA contribution and insurance plan close to option 5. This option is a proposed employer amount applied to each plan type that does not increase across plans. Mrs. Welker seconded the motion. All voted in favor.
 - » **Divisional Update Environmental Health (Snapp):** Through a PowerPoint presentation, Shane Snapp presented information on the food program which included a description of the food facility plan review process, a review of the food facility plan review packet and food facility plan review checklist. Discussion session followed.
 - » **Resolution 2023-09-28-01, Resolution to Change Campground Fees, Introduction (Tomcisin):** The resolution was introduced by Mrs. Baird. The resolution has a 15% increase in local fees. A public meeting will be held next month.
 - » **Resolution 2023-09-28-02, Resolution to Change Retail Food Service and Establishment Fees, Introduction (Tomcisin):** The resolution was introduced by Mrs.

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Baird. The resolution has a 15% increase in local fees. A public meeting will be held next month.

- » **Resolution 2023-09-28-03, Resolution to Change Swimming Pool, Spa and Special Use Pool Fees, Introduction (Tomcisin):** The resolution was introduced by Mrs. Baird. The resolution has a 15% increase in local fees. A public meeting will be held next month.

7. Financial reports

- » **Budget reports – August 2023** – Mr. Propes reviewed the report with the Board. After discussion, Mr. Ristoff made the motion to accept the Budget Report as presented. Mrs. Pittenger seconded the motion. All voted in favor.
- » **Expenditure report – August 2023** – Mr. Propes reviewed the report with the Board. After discussion, Mrs. Pittenger made the motion to accept the Expenditure Report as presented. Mrs. Quillen seconded the motion. All voted in favor.

8. Health Commissioner’s supplemental report (Propes)

- » Environmental Health staff have been participating in statewide solar eclipse calls. Individuals will likely be traveling here from all over the country to see this on April 8, 2024.
- » Nursing staff will be administering flu vaccine soon.
- » Environmental Health staff have been working on a mosquito issue in Tipp City in collaboration with the Ohio Department of Health. This started from a complaint that was received that went clear to the Governor’s office. During the investigation, staff collected mosquitos that tested positive for West Nile Virus. Environmental Health then worked with the property owner to eliminate mosquito breeding areas that were found on the property.

9. Additional Business: None

10. Public Comment: None

11. Executive Session: Mrs. Quillen made a motion to enter into executive session to discuss personnel. Mrs. Pittenger seconded the motion. A roll call was taken.

Mrs. Pittenger: Yes Mr. Ristoff: Yes Dr. Malarkey: Yes Mrs. Quillen: Yes
Mrs. Baird: no vote Mr. Sarver: Yes Mrs. Welker: Yes Mrs. Sutherly: Yes

Mrs. Quillen made the motion to enter back into regular session of the Board of Health. The motion was seconded by Mrs. Pittenger. A roll call was taken.

Mrs. Pittenger: Yes Mr. Ristoff: No vote Dr. Malarkey: Yes Mrs. Quillen: Yes
Mrs. Baird: Yes Mr. Sarver: Yes Mrs. Welker: Yes Mrs. Sutherly: Yes

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Mrs. Pittenger made a motion to transfer Nikki Mauer as our new Injury Prevention Coordinator, Ursula Dreier as our Emergency Preparedness Coordinator, and move our Public Health Nurse, Belinda Reilly from part-time to full-time. Mrs. Welker seconded the motion. All voted in favor.

12. Adjournment Recommended: A motion to adjourn was made by Mrs. Baird and seconded by Mr. Sarver. All voted in favor.

Ann Baird

Ann Baird

Board of Health President

Date

[Signature]

Dennis R Propes

Health Commissioner

10/26/23

Date