



# Miami County Public Health

Board of Health Meeting – March 24, 2022

Miami County Public Health Office – In person with some participants via Zoom  
510 West Water Street  
Troy, Ohio

**March 24, 2022**

## **Meeting Minutes**

1. **Introductions:** See attached sign in sheet. New employee introductions included Allison Yancey.
2. **Next meeting:** April 28, 2022, at 9:00 a.m. A motion was made by Mrs. Baird and seconded by Mrs. Pittenger to accept the meeting date as presented. All voted in favor.
3. **Additions to and adoption of agenda:** Agenda was approved as submitted.
4. **Approval of Minutes:**
  - » February 24, 2022, Regular Session: A motion was made by Mrs. Quillen to approve the minutes as presented. Mrs. Pittenger seconded the motion. All voted in favor.
5. **Old Business:**
  - » **COVID -19 Update (Propes):** Mr. Propes reported that case numbers continue to decrease and there has been several days with no cases reported. The agency continues with vaccination efforts as required by the state. MCPH has partnered with local libraries to offer vaccination clinics at their locations. The Board agreed to remove the COVID-19 updates section from future Board agendas and COVID-19 will only be discussed as needed.
6. **New Business:**
  - » **Update on Miami County Incinerator Site (Doug Evans):** Mr. Evans presented information on the status of the operation. A map of the facility showing the testing wells and liquid disposal area was shared. The purpose of the project is to monitor the site and prevent contaminants from entering our waterways. This is an ongoing project that has been in place for 30 years. Discussion session followed.
  - » **Resolution 2022-03-24-01 Introduction of a Resolution Rescinding and Replacing Resolution 2004-1-22-1, Pertaining to Food Embargo (Tomcisin):** A resolution to embargo food, infant formula, or baby food within a Retail Food Establishment or Food Service Operation and includes the authority to remove from use articles such as a utensil, material, or piece of equipment if it presents a public health hazard by issuing a tag to any such article. The resolution was introduced by Mrs. Pittenger.



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- » **2021 Annual Report (Propes):** The 2021 Annual Report was presented along with highlights from the divisions. Mr. Propes reported that the report was distributed during the District Advisory Council meeting, mailed to municipalities and is available to the public on the agency's website.
- » **2023 Budget (Propes):** Mr. Propes met with the Budget Committee last week to go over the details of the 2023 Budget. The 2023 Budget includes the following highlights: health insurance costs are unknown, 2.5% COLA increase, contributions towards employee health savings accounts. The Clemons and Nelson Compensation and Classification Study is wrapping up and we will be meeting with them at the end of April. Mr. Propes mentioned there may be a need for a mid-year 2022 COLA increase depending on the results of the study. MCPH is looking at creative ways to recruit and retain staff. We continue to monitor the merger with Piqua to determine how that is affecting the budget. The state is looking into relief funds to offset food program fees due to reduced time spent in our facilities during the pandemic. It is unknown at this time what that will look like. Discussion session followed. Mrs. Pittenger made a motion to approve the 2023 Budget as presented. Mrs. Baird seconded the motion. All voted in favor.

### 7. Financial Reports:

- » **Budget Report – February 2022** – Mr. Propes reviewed the report with the Board. After discussion, Mrs. Pittenger made the motion to accept the Budget Report as presented. Mrs. Sutherly seconded the motion. All voted in favor.
- » **Expenditure Report – February 2022** – Mr. Propes reviewed the report with the Board. After discussion, Mrs. Baird made the motion to accept the Expenditure Report as presented. Mrs. Welker seconded the motion. All voted in favor.

### 8. Health Commissioner's supplemental report (Propes):

- » DAC: Mr. Sarver's board term was renewed at the March 9<sup>th</sup> meeting.
- » Workforce: MCPH is having difficulties filling some of our open positions, particularly the Plumbing Inspector and Environmental Health Specialist positions. To help with recruitment and retention, we are working on a Flexible



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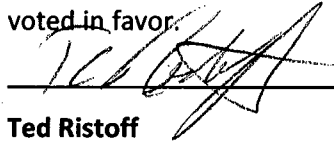
Work Schedule and more permanent Telecommuting Policy. The Association of Ohio Health Commissioners has formed a work group to help address hiring issues.

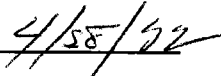
**9. Additional Business:** None

**10. Public Comment:** None


**11. Board of Health Education:** Through a PowerPoint presentation, Shane Snapp provided educational information on time as a public health control. This was in response to a recent article in the Dayton Daily News which raised questions from Board members at a previous meeting. During the presentation, Mr. Snapp provided clarification of language outlined in the Ohio Uniform Food Safety Code and gave examples of violations.

**12. Adjournment:** A motion to adjourn was made by Mrs. Baird and seconded by Mrs. Welker. All voted in favor.

  
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Date

Board of Health President

  
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Dennis R Propes

  
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Date

Health Commissioner