

Miami County Public Health
Board of Health Meeting
Hobart Center for County Government – Room 225
510 West Water Street
Troy, OH 45373

May 22, 2025
Meeting Minutes

1. **Introductions:** See attached sign in sheet.
2. **Next meeting:** June 26, 2025, at 9:00 a.m.
3. **Additions to and adoption of agenda:** Mrs. Baird made a motion to approve the agenda as presented. Mrs. Quillen seconded the motion. All voted in favor.
4. **Approval of Minutes:**
 - » April 24, 2025, Regular Session: A motion was made by Mrs. Quillen to approve the minutes as presented. Dr. Malarkey seconded the motion. All voted in favor.
5. **Old Business**
 - » **Food Service Resolution 2025-03-27-03 – Third Reading (Tomcisin):** This resolution will supersede resolutions 2008-08-28-02 and 2023-06-22-01 and addresses the embargo of food, tagging of articles to prohibit use, suspension and/or revocation of licensure and negotiating plans for compliance. A motion was made by Mrs. Baird and seconded by Mr. Maiberger to approve the resolution. A roll call was taken and the resolution passed.
Mrs. Pittenger: no vote Mr. Ristoff: Yes Mrs. Quillen: Yes Mr. Maiberger: Yes
Mrs. Baird: Yes Mr. Sarver: Absent Dr. Malarkey: Yes Mrs. Welker: Absent
6. **New Business**
 - » **Health Insurance Update (Propes):** Mr. Propes provided an update on our employee health insurance with the Jefferson Health Plan (JHP) and mentioned we are running a deficit under the current plan. Mr. Propes recommended transitioning to a fully insured model. To do this the agency will have to pay close to \$300,000. This number could fluctuate depending on any run-out claims. Mr. Dugan, our insurance broker, ran numbers with the fully insured model which showed a reduction in costs. Mr. Propes requested the board's approval to move forward by notifying JHP of the intent not to renew with them in 2026. Mr. Ristoff made a motion to notify JHP that we will not be renewing insurance for 2026 and to present any new proposed plan to the board at a future meeting. Mrs. Quillen seconded the motion. All voted in favor.
 - » **Grant Funding Update (Propes):** Mr. Propes reported that the Moms Quit for Two and a Covid grant has been cut. Any additional cuts in grant funding are unknown at this time. Mr. Propes has approved of a change in how we are spending the Workforce

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Development Grant and plans to shift more hours in personnel to be paid out of the grant now rather than spreading it out.

- » **Strategic Plan Update (Barklay):** Through a PowerPoint presentation, Hanah Barklay provided an update on the agency Strategic Plan. Each priority was presented along with projects that have been completed to date.
- » **Sewage Variance: 4700 W. US 36, Piqua (Tomcisin):** Jane Tomcisin presented the variance request. Mrs. Quillen made a motion to approve the request as presented. Dr. Malarkey seconded the motion. All voted in favor.

7. Financial reports

- » **Budget reports – April 2025 –** Mr. Propes reviewed the report with the Board. After discussion, Mrs. Baird made a motion to accept the Budget Report as presented. Mr. Maiberger seconded the motion. All voted in favor.
- » **Expenditure report – April 2025 –** Mr. Propes reviewed the report with the Board. After discussion, Mrs. Baird made the motion to accept the Expenditure Report as presented. Mr. Maiberger seconded the motion. All voted in favor.

8. Health Commissioner's supplemental report:

- » The Community Health Improvement Plan has been completed and will be presented to the board at an upcoming meeting.
- » The Ohio Association of Boards of Health is offering all board members free memberships for 2025. If interested, please reach out to Michele Bowman.

9. Additional Business: None

10. Public Comment: None

11. Executive Session (Appointment of Personnel): Mr. Ristoff made a motion to enter into Executive Session for the purpose of appointing personnel. Mrs. Quillen seconded the motion. A roll call was taken.

Mrs. Pittenger: no vote Mr. Ristoff: Yes Mrs. Quillen: Yes Mr. Maiberger: Yes

Mrs. Baird: Yes Mr. Sarver: Absent Dr. Malarkey: Yes Mrs. Welker: Absent

Dr. Malarkey made a motion to enter back into Regular Session of the board of health. Mrs. Baird seconded the motion. A roll call was taken.

Mrs. Pittenger: no vote Mr. Ristoff: Yes Mrs. Quillen: Yes Mr. Maiberger: Yes


Mrs. Baird: Yes Mr. Sarver: Absent Dr. Malarkey: Yes Mrs. Welker: Absent

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- 12. Adjournment Recommended:** A motion to adjourn was made by Dr. Malarkey and seconded by Mr. Maiberger. All voted in favor.

Joanna Pittenger 06/26/2025
Joanna Pittenger Date

Board of Health President

 6/26/25

Dennis R Propes Date

Health Commissioner