

Miami County Public Health
Board of Health Meeting
Hobart Center for County Government – Room 225
510 West Water Street
Troy, OH 45373

September 26, 2024
Meeting Minutes

1. **Introductions:** See attached sign in sheet.
2. **Next meeting:** October 24, 2024, at 9:00 a.m.
3. **Additions to and adoption of agenda:** A motion was made by Mrs. Quillen and seconded by Mrs. Pittenger to approve the agenda with the addition of resolution 2024-09-26-02. All voted in favor.
4. **Approval of Minutes**
 - » August 22, 2024, Regular Session: A motion was made by Mrs. Quillen to approve the minutes as presented. Mrs. Pittenger seconded the motion. All voted in favor.
5. **Old Business:** None
6. **New Business**
 - » **Resolution 2024-09-26-01 Adjust Food Fees (Tomcisin):** The resolution was introduced by Mrs. Baird. The resolution increases license fees for high and low risk mobiles and temporary food licenses.
 - » **Water Pollution Control Loan Fund (Tomcisin):**
 - » 6730 Casstown Clark, Casstown: Replacement of septic system with leach lines. Grant pays 100%.
 - » 4320 Myers, Covington: Replacement of septic system with a mound. Grant pays 100%.
 - » **Resolution 2024-09-26-02 To Allow Employees to Serve as Precinct Election Officials (PEO) (Propes):** Resolution to allow employees to serve as a PEO on the day of an election without loss of their regular compensation for that day per the terms and conditions outlined in the resolution. A motion was made by Mrs. Pittenger and seconded by Mrs. Quillen to approve the resolution as an emergency. A roll call was taken, and the resolution passed.
Mrs. Pittenger: Yes Mr. Ristoff: Yes Dr. Malarkey: Yes Mrs. Quillen: Yes
Mrs. Baird: no vote Mr. Sarver: Yes Mrs. Welker: Yes Mr. Maiberger: Yes
 - » **November Meeting Date (Propes):** Mr. Ristoff made a motion, and it was seconded by Mr. Maiberger to change the November and December Board of Health meeting dates to November 21, 2024 and December 19, 2024. All voted in favor.
 - » **NACCHO Conference Presentation (Cain):** Through a PowerPoint presentation, Amy Cain, Erin Ogden, Tracy Goodwin, Lexi Penn and Jason Drier provided information from

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the NACCHO National Conference and how they plan to apply what they learned to the programs they are working in. Discussion session followed.

7. Financial reports

- » **Budget reports – August 2024** – Mr. Propes reviewed the report with the Board. After discussion, Mrs. Quillen made a motion to accept the Budget Report as presented. Mr. Ristoff seconded the motion. All voted in favor.
- » **Expenditure report – August 2024** – Mr. Propes reviewed the report with the Board. After discussion, Mrs. Pittenger made the motion to accept the Expenditure Report as presented. Mrs. Welker seconded the motion. All voted in favor.

8. Health Commissioner's supplemental report:

- » We will be receiving \$50,000 from the Ohio Department of Health for our accreditation efforts. These funds will be used to complete the Community Health Improvement Plan.
- » Additional funding was received from the Upper Valley Medical Center Community Benefits Fund totaling \$190,000. This money will be used towards increasing Certified Nurse Practitioner hours within our programs.


9. Additional Business: Mr. Ristoff discussed the Food Plan Review Statistics handout and requested it be displayed differently to eliminate confusion.

10. Public Comment: None

11. Executive Session (Appointment of Personnel): None.

Mr. Propes provided an update on the hiring process of the Environmental Health Clerk and requested approval to move forward with the hiring of a candidate. Mr. Ristoff made a motion to continue with the hiring of a candidate for the position. Mrs. Pittenger seconded the motion. All voted in favor.

12. Adjournment Recommended: A motion to adjourn was made by Mr. Sarver and seconded by Mrs. Quillen. All voted in favor.



Ann Baird

Date

Board of Health President

 10/24/24

Dennis R Propes

Date

Health Commissioner