



# Miami County Public Health

Board of Health Meeting – August 25, 2022

Miami County Public Health Office – In person with some participants via Zoom  
510 West Water Street  
Troy, Ohio

**August 25, 2022**

## **Meeting Minutes**

- 1. Introductions:** See attached sign in sheet. New employees, Bridget Snapp, Alexis Penn, and Amy Taylor were introduced.
- 2. Next meeting:** Mrs. Baird made a motion to approve the next meeting date and time to be September 22, 2022, at 9:00 a.m. Mrs. Quillen seconded the motion. All voted in favor.
- 3. Additions to and adoption of agenda:** Mrs. Pittenger made a motion to approve the agenda with the addition of a Then and Now under “new business.” Mrs. Baird seconded the motion. All voted in favor.
- 4. Approval of Minutes:**
  - » July 28, 2022, Regular Session: A motion was made by Mrs. Pittenger to approve the minutes as presented. Dr. Nims seconded the motion. All voted in favor.
- 5. Old Business:** None
- 6. New Business:**
  - » **Water Pollution Control Loan Fund (Tomcisin):** Jane Tomcisin reported that MCPH has submitted their application for the 2023-2024 year to the Ohio Environmental Protection Agency.
  - » **November Board Meeting Date (Propes):** Mr. Propes requested the regularly scheduled November Board meeting date be changed due to it falling on the Thanksgiving holiday. Mrs. Baird made a motion to change the November 2022 Board meeting date to November 17, 2022, at 9:00 a.m. Mrs. Pittenger seconded the motion. All voted in favor.
  - » **Vehicle Use Policy (Propes):** Mr. Propes presented the Vehicle Use Policy. This policy was created to better define our vehicle use, retain and recruit employees, and resolve some of the parking issues at the Hobart Building. Mr. Propes requested the Board rescind MCPH’s previous Automobile Use Policy, Resolution 2005-7-21-2, and approve the new Vehicle Use Policy dated 8/25/2022. Mrs. Pittenger made a motion to rescind Resolution 2005-7-21-2. Mrs. Welker seconded the motion. All



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voted in favor. Mrs. Baird made a motion to approve the 8/25/22 MCPH Vehicle Use Policy as presented. Mrs. Quillen seconded the motion. All voted in favor.

- » **Resolution 2022-08-25-01 (Propes):** A Then and Now Resolution authorizing the Auditor to draw warrants for the Then and Now Certificate Payments. A motion was made by Mrs. Pittenger and seconded by Mr. Sarver to approve the resolution. A roll call was taken, and the resolution passed.

Mrs. Pittenger: Yes    Mr. Ristoff: no vote    Mrs. Quillen: Yes    Mrs. Welker: Yes  
Mrs. Sutherly: Yes    Mrs. Baird: Yes    Mr. Sarver: Yes    Dr. Nims: Yes

### 7. Financial Reports:

- » **Budget Report – July 2022** – Mr. Propes reviewed the report with the Board. After discussion, Mrs. Quillen made the motion to accept the Budget Report as presented. Mrs. Pittenger seconded the motion. All voted in favor.
  - » **Expenditure Report – July 2022** – Mr. Propes reviewed the report with the Board. After discussion, Mrs. Pittenger made the motion to accept the Expenditure Report as presented. Mrs. Sutherly seconded the motion. All voted in favor.
- Board members requested additional information on items being purchased for the Lead Grant. Mr. Propes to report on this at the September meeting.

### 8. Health Commissioner's supplemental report (Propes):

- » **Training Day:** MCPH's Employee Training Day is scheduled for September 20, 2022, at Lost Creek Preserve. All Board members are welcome to attend. Offices will be closed to the public on this day.
- » **Administration:** Mr. Propes is working with the Commissioner's office on the Hobart Building lease agreement.
- » **Renovations:** Vital Stats is currently being renovated. New furniture and flooring will be installed next week. Environmental Health renovations are scheduled for October 2022. The County is paying for a portion of the renovation costs.
- » **Environmental Health:** Fee changes will be presented next month for the food and plumbing programs.



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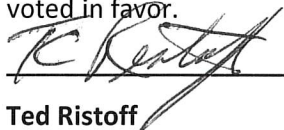
» Community Services: Staff are picking back up where we left off pre-COVID with vaping initiatives. A program will be started at the Troy Rec and staff will be meeting with Superintendents to get the program in Miami County schools. Amy Cain, Licensed Social Worker, secured a small grant to provide reading books to our Help Me Grow program. She has also implemented a Diaper Bank program and organized a back-to-school clothing drive.

**9. Additional Business:** Mr. Ristoff and Dr. Nims asked Mr. Propes for an update on monkeypox and the new COVID-19 booster.

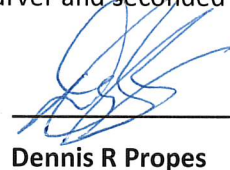
**10. Public Comment:** None

**11. Executive Session:** None

**12. Adjournment:** A motion to adjourn was made by Mr. Sarver and seconded by Mrs. Baird. All voted in favor.

 \_\_\_\_\_ 9/22/22  
Date

Ted Ristoff  
Board of Health President

 \_\_\_\_\_ 9/22/22  
Date

Dennis R Propes  
Health Commissioner

