



Miami County Public Health
Board of Health Meeting – August 22, 2019
Hobart Center for County Government – Room 225
510 West Water Street
Troy, Ohio

August 22, 2019

Meeting Minutes

1. Introductions: See attached sign-in sheet

Absent: Deb French, Pam Ramey

2. Next meeting: September 26, 2019

3. Additions to and adoption of agenda: Mr. Ristoff made a motion to approve the agenda as presented. Dr. Nims seconded the motion. All voted in favor.

4. Approval of Minutes:

- » July 25, 2019 Regular Session: A motion was made by Mrs. Baird to accept the minutes of the July 25, 2019 meeting. It was seconded by Mrs. Davis. All voted in favor except Mr. Mott and Mr. Sarver who abstained due to not being present at the meeting.

5. Old Business: Bloodborne Pathogen Prevention Program (Phillips): Through a PowerPoint presentation, Jordan Phillips provided information on what this program may look like in Miami County. The authority and requirements of the Board of Health along with an approximate cost of operation was provided. There are approximately 23 Miami County residents going elsewhere to get assistance from other similar programs. Mrs. Davis recommended identifying another program with similar demographics and having them present on how their program is implemented and how they chose the location.

6. New Business:

- » Discussion on November and December Board Meeting Dates (Propes): The November Board meeting falls on Thanksgiving and the December meeting date falls the day after Christmas. It was proposed to move the November meeting to November 21st and the December meeting to December 19th which will also be the employee Christmas luncheon. Dr. Nims made a motion to move the Board of Health meeting dates to November 21, 2019 and December 19, 2019. Mr. Sarver seconded the motion. All voted in favor.



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7. Financial Reports:

- » **Budget Report – July 2019** – Mr. Propes reviewed the report with the Board. After discussion, Mr. Ristoff made the motion to accept the Budget Report as presented. Mr. Mott seconded the motion and all voted in favor.
- » **Expenditure Report – July 2019** – Mr. Propes reviewed the report with the Board. After discussion, Mr. Mott made the motion to accept the Expenditure Report as presented. Mrs. Baird seconded the motion and all voted in favor.

8. Health Commissioner's supplemental report (Propes):

- » Accreditation: We had five measures reopened out of the approximately 10,000 pages uploaded to the Public Health Accreditation Board. Four of the five were determined to be out of scope or clinical in nature. Staff is working to find better examples to resubmit. Thanks to the work of Michele Bowman and staff, we only have five documents to resubmit.
- » Grant updates: We received a \$1,000 grant from the Public Entities Pool of Ohio to purchase safety supplies. These supplies will consist of safety gear, lights, Tyvek suits and other emergency supplies for our field staff.
- » Workforce: August was a busy month for health fairs. Staff were thanked for their work at the Miami County Fair and Miami Valley Music Festival.

- 9. Additional Business:** Mrs. Pittenger reported that during the Executive Session of the July Board meeting, the Board agreed upon Mr. Propes pay raise but never moved to approve the raise while in regular session. Dr. Nims made a motion to approve Mr. Propes a 5% hourly rate increase. The increase is based off of 2080 hours with an effective date of August 4, 2019. Mr. Sarver seconded the motion. All voted in favor.

10. Public Comment: None

- 11. Executive Session (Pending Imminent Litigation):** Mr. Mott made a motion to enter into Executive Session to discuss pending imminent litigation. Dr. Nims seconded the motion. A roll call was taken.

Mrs. Pittenger Yes

Mr. Ristoff Yes

Mr. Mott Yes

Mrs. Davis Yes

Mrs. Baird Yes

Mr. Sarver Yes

Dr. Nims Yes



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Mr. Ristoff made the motion to enter back into regular session of the Board of Health. The motion was seconded by Dr. Nims. A roll call was taken.

Mrs. Pittenger Yes Mr. Ristoff Yes Mr. Mott Yes Mrs. Davis Yes
Mrs. Baird Yes Mr. Sarver Yes Dr. Nims Yes

- 12. Board of Health Education – STD Update (Hodges):** Through a PowerPoint presentation, Janel Hodges presented information on sexually transmitted diseases. County rates of Chlamydia compared to the state was shared by age. Discussion session followed which included potential reasons on why we are seeing an increase in cases.

- 13. Adjournment:** A motion to adjourn was made by Mr. Sarver and seconded by Mr. Mott
All voted in favor.

Joanna Pittenger 09/26/2019
Joanna Pittenger Date

Board of Health President

Dennis R Propes 9/26/19
Dennis R Propes Date

Health Commissioner

