



Miami County Public Health
Board of Health Meeting – September 26, 2019
Hobart Center for County Government – Room 225
510 West Water Street
Troy, Ohio

September 26, 2019

Meeting Minutes

1. Introductions: See attached sign-in sheet

Absent: Deb French, Randy Mott

2. Next meeting: October 24, 2019

3. Additions to and adoption of agenda: Mr. Sarver made a motion to approve the agenda as presented. Mr. Ristoff seconded the motion. All voted in favor.

4. Approval of Minutes:

- » August 22, 2019 Regular Session: A motion was made by Mrs. Baird to accept the minutes of the August 22, 2019 meeting. It was seconded by Mr. Ristoff. All voted in favor.

5. Old Business: Dr. Nims asked if there was any additional information regarding the Bloodborne Pathogen Prevention Program. Mr. Propes reported that Jordan Phillips is still conducting research on the topic and additional information will be shared at an upcoming meeting.

6. New Business:

- » Water Pollution Control Loan Fund (Tomcisin):
 - 2255 Fenner Rd. The grant will pay 100% - \$18,352. Mrs. Baird made a motion to approve the project. Mr. Sarver seconded the motion. All voted in favor.
- » Resolution 2019-09-26-01, Introduction (HSTS Program) – Resolution to adopt a penalty fee in the Household Sewage Treatment System (HSTS) program. Mrs. Tomcisin reported that this penalty fee is required by the Ohio Administrative Code; however, we currently don't have it in place. The penalty fee is based on permit fees and is in compliance with the law. The resolution was introduced by Mr. Ristoff.
- » Resolution 2019-09-26-02, Introduction (Plumbing) – Resolution to amend plumbing regulations. Mrs. Tomcisin mentioned the resolution would allow the department to add a 25% penalty fee to the already established permit fee for those individuals



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that begin installing plumbing without a permit. Discussion session followed. The resolution was introduced by Mr. Ristoff.

- » One Wellness Place Updated (Propes): Mr. Propes provided an update on the One Wellness Place and reported that due to changed market rates, the rent calculation would put us over \$100,000/year. It was agreed that the organizations within the One Wellness Place would not be able to afford this, therefore the project is currently on hold. All future options are being looked at and the County Commissioners have been contacted to extend our lease at the Hobart Building. Mr. Propes is in the process of compiling a list of budget items we were planning to defer until the move. Discussion session followed.

7. Financial Reports:

- » **Budget Report – August 2019** – Mr. Propes reviewed the report with the Board. After discussion, Mr. Ristoff made the motion to accept the Budget Report as presented. Mr. Sarver seconded the motion and all voted in favor.
- » **Expenditure Report – August 2019** – Mr. Propes reviewed the report with the Board. After discussion, Mrs. Baird made the motion to accept the Expenditure Report as presented. Mrs. Davis seconded the motion and all voted in favor.

8. Health Commissioner's supplemental report (Propes):

- » Workforce: We received approximately 23 resumes for the Help Me Grow Home Visitor position. Nine candidates were interviewed. The interview team will be meeting today to discuss the results and determine if there will be second interviews.
- » Vehicles: We have purchased a new Hyundai Elantra to add to the fleet of cars we currently have. All inspectors in Environmental Health now have cars to drive.
- » Accreditation: The five measures that were reopened have been resubmitted. The Public Health Accreditation Board is still working to finalize our Site Visitors.
- » Meetings: The Personnel and Budget Committee will be meeting before the end of the year.



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- » Grants: The Creating Healthy Communities Grant we recently applied for has been marked as “recommended for approval.” This is a large grant that will span over 5 years. If we receive the grant, it will necessitate additional staff.
- » Open House: November 14, 2019 from 3:00pm-7:00pm at MCPH offices.

9. **Additional Business:** Shelley Jackson shared that flu vaccine is available for anyone interested after the Board meeting.

10. **Public Comment:** None

11. **Board of Health Education:** None

12. **Adjournment:** A motion to adjourn was made by Mr. Sarver and seconded by Dr. Nims
All voted in favor.

Joanna Pittenger 10/24/2019

Joanna Pittenger

Date

Board of Health President

Dennis R Propes 10/29/19

Dennis R Propes

Date

Health Commissioner

