



Miami County Public Health
Board of Health Meeting – January 23, 2020
Hobart Center for County Government – Room 225
510 West Water Street
Troy, Ohio

January 23, 2020

Meeting Minutes

1. **Introductions:** See attached sign-in sheet
2. **Next meeting:** February 27, 2020. Mr. Mott made a motion to accept the next meeting date as scheduled. Mr. Ristoff seconded the motion. All voted in favor. Mr. Ristoff and Dr. Nims will not be present at the February meeting.
3. **Additions to and adoption of agenda:** Dr. Nims made a motion to approve the agenda as presented. Mr. Mott seconded the motion. All voted in favor.
4. **Approval of Minutes:**
 - » December 19, 2019 Regular Session: A motion was made by Mr. Mott to accept the minutes of the December 19, 2019 meeting. It was seconded by Mr. Ristoff. All voted in favor.
5. **Board of Health Reorganization:** Mr. Ristoff made a motion to keep the officers in the same order as 2019. Joanna Pittenger will remain Board President, Mrs. Davis 1st Vice President and Mr. Mott 2nd Vice President. Dr. Nims seconded the motion. All voted in favor.
6. **Old Business:** None
7. **New Business:**
 - » **Resolution 2020-01-23-01 Resolution Authorizing the Health Commissioner to apply for, accept and enter into a water pollution control fund agreement on behalf of the Health District for repair and replacement of home sewage systems (Propes):** Jane Tomcisin provided an update on the program. Discussion session followed. Mr. Mott requested a list of systems that were installed under this program. A motion was made by Mr. Mott and seconded by Mr. Ristoff to approve the resolution. A roll call was taken and the resolution passed.
Mrs. Pittenger Yes Mr. Ristoff Yes Mr. Mott Yes Mr. Sarver Absent
Mrs. Davis Absent Mrs. Baird Absent Dr. Nims Yes
 - » **Building Lease Renewal (Propes):** Our current lease is renewed every three years. The renewal shows a modest increase per year over the next three years. The county has offered to work with us on some upgrades to our areas. Discussion



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session followed. Mr. Ristoff made a motion to approve the lease agreement. Mr. Mott seconded the motion. All voted in favor.

8. Financial Reports:

- » **Budget Report – December 2019** – Mr. Propes reviewed the report with the Board. After discussion, Mr. Mott made the motion to accept the Budget Report as presented. Dr. Nims seconded the motion and all voted in favor.
- » **Expenditure Report – December 2019** – Mr. Propes reviewed the report with the Board. After discussion, Mr. Ristoff made the motion to accept the Expenditure Report as presented. Mr. Mott seconded the motion and all voted in favor.

9. Health Commissioner's supplemental report (Propes):

- » A meeting with the City of Troy has been scheduled to discuss the Needle Exchange Program and the upcoming levy.
- » Needle Exchange Program: During next month's Drug Free Coalition meeting a letter of support will be signed.
- » Budget: The 2021 Budget will be presented to the Board in March for an April submission to the Auditor.
- » Community Health Assessment: Wright State University has started collecting data. The project will be completed sometime in summer and will be a shorter process than in the past. This version will be completed utilizing a template that was developed regionally through a grant. Tri County Board will be contributing money towards the project.
- » District Advisory Council: The next meeting will be on March 11, 2020.
- » Accreditation: The site visit remains scheduled for April 1st and April 2nd 2020. We are still waiting to hear from PHAB on their pre-site visit response. Once we receive their comments, we will have 30 days to respond.
- » Coronavirus: We are working with our local partners and the Ohio Department of Health to monitor the virus to ensure we are prepared.



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10. Additional Business: None

11. Public Comment: Scott Vagedes, District President at the Monroe Township Water/Sewer District spoke regarding a property owner that has not hooked up to sanitary sewer. A letter was sent to Mr. Posey (property owner) from the Monroe Township Water/Sewer District requiring him to connect to sanitary sewer. The Health District never received a copy of the letter and therefore never pursued the issue. Now that the Health District has been informed, the enforcement process will begin. Mr. Tipton will follow up with the property owner to inform him that sanitary sewer is available and that a nine month timeframe will be set to complete the connection.

12. Executive Session-Appointment of Personnel (Propes): Mr. Mott made a motion to enter into Executive Session to discuss appointment of personnel. Mrs. Pittenger seconded the motion. A roll call was taken.

Mrs. Pittenger Yes Mr. Ristoff Yes Mr. Mott Yes Mr. Sarver Absent

Mrs. Davis Absent Mrs. Baird Absent Dr. Nims Yes

Mrs. Pittenger made a motion to enter back into regular session of the Board of Health. The motion was seconded by Mr. Mott. A roll call was taken.

Mrs. Pittenger Yes Mr. Ristoff Yes Mr. Mott Yes Mr. Sarver Absent

Mrs. Davis Absent Mrs. Baird Absent Dr. Nims Yes

Mr. Ristoff made a motion to hire Connor Super as the department’s new Sanitarian-In-Training in Environmental Health. Connor will have a start date of February 10, 2020. The motion was seconded by Mr. Mott and all voted in favor.

» Deb French shared that the Nursing Division is currently working with Troy and Newton Schools to provide health education on sexually transmitted infections.

13. Adjournment: A motion to adjourn was made by Mr. Mott and seconded by Dr. Nims. All voted in favor.

Joanna Pittenger 02/27/2020
 Joanna Pittenger Date

Board of Health President

Dennis R Propes 2/27/20
 Dennis R Propes Date

Health Commissioner

