



Miami County Public Health
Board of Health Meeting – October 24, 2019
Hobart Center for County Government – Room 225
510 West Water Street
Troy, Ohio

October 24, 2019

Meeting Minutes

1. Introductions: See attached sign-in sheet

Absent: n/a

2. Next meeting: November 21, 2019

3. Additions to and adoption of agenda: Dr. Nims made a motion to approve the agenda as presented. Mr. Mott seconded the motion. All voted in favor.

4. Public Hearing for Environmental Health Fee Changes (Plumbing and Household Sewage fees):

Mrs. Pittenger opened the public hearing for fee changes in the Plumbing and Household Sewage program outlined in Resolution 2019-09-26-02 and Resolution 2019-09-26-01. The purpose of the public hearing was to discuss fee changes and hear public comment. Jane Tomcisin presented the changes. No one from the public was present to speak. The public hearing portion for plumbing and household sewage changes was then closed per the Ohio Revised Code by Mrs. Pittenger.

5. Approval of Minutes:

- » September 26, 2019 Regular Session: A motion was made by Mrs. Baird to accept the minutes of the September 26, 2019 meeting. It was seconded by Mr. Sarver. All voted in favor except Mr. Mott who abstained due to not being present at the meeting.

6. Old Business:

- » **Bloodborne Pathogen Prevention Program:** Dr. Nims asked if there was any additional information regarding the Bloodborne Pathogen Prevention Program. Mr. Propes reported that we are still conducting research and discussing with our partners to ensure that everyone is on board prior to implementation. Dr. Nims requested a report on the project prior to moving forward with implementation.
- » **Resolution 2019-09-26-01 to adopt a penalty fee in the HSTS program, Second Reading (Tomcisin):** To approve a 25% penalty fee as required in the Ohio Administrative Code 3701-29-05 (E).



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- » **Resolution 2019-09-26-02 to amend plumbing regulations, Second Reading**
(Tomcisin): To approve a 25% penalty fee on top of the permit fees for work that is started before issuance of permit.

7. New Business: None

8. Financial Reports:

- » **Budget Report – September 2019** – Mr. Propes reviewed the report with the Board. After discussion, Mr. Ristoff made the motion to accept the Budget Report as presented. Mrs. Baird seconded the motion and all voted in favor.
- » **Expenditure Report – September 2019** – Mr. Propes reviewed the report with the Board. After discussion, Mr. Mott made the motion to accept the Expenditure Report as presented. Dr. Nims seconded the motion and all voted in favor.

9. Health Commissioner's supplemental report (Propes):

- » **Accreditation:** Our site visitors have been assigned and we have a tentative site visit date of April 1-2, 2020.
- » **Vaping:** The Educational Service Center, Miami County Superintendents and Miami County Public Health met to discuss the vaping issue. All parties seemed interested in partnering to provide education. We will be meeting with our partners to develop the program. The schools are willing to assist in funding the program. Discussion session followed regarding two confirmed Miami County vaping cases.
- » **Health Education:** Melette Bailey has been asked to provide sexually transmitted disease education to Troy Junior High.
- » **Grants:** We received a \$10,000 grant from the Miami County Foundation to purchase a mobile trailer and stock it with supplies. This trailer will help us meet one of our Community Health Improvement Plan (CHIP) initiatives of implementing a community tool shed.
- » **Open House:** Miami County Public Health will celebrate 100 years of service on November 14, 2019 from 3:00-7:00 p.m.



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- » Building Maintenance: The County maintenance department has been working with us to repair damaged walls and provide paint touch up. A letter will be sent to the Commissioner's office thanking their staff.
- » Meetings: The Budget Committee will be meeting in two weeks to go over the 2020 budget.
- » Insurance: Today is the annual Jefferson Health Plan (JHP) meeting where renewals are given. Depending on the renewal, it may impact budget numbers. They are aware that we continue to shop around for the best insurance rates.
- » Public Request for Waiving Fees: A tornado victim, whose house was totally destroyed, has requested we waive plumbing permit fees. Department of Development has waived all building permit fees. To do this for all houses affected would cost the agency approximately \$12,500. Mr. Propes recommended we approve this on a case by case basis and only if the insurance company doesn't cover the permit fees. Mr. Ristoff made a motion to waive plumbing permit fees for tornado victims on properties that have been totally destroyed on a case by case basis. Mr. Mott seconded the motion. All voted in favor.
- » IT Equipment Upgrades: \$15,000-\$20,000 of contingency funds will be used to replace our firewall, anti-virus and spam filter. The new product will save the department \$3,000-\$6,000.

10. Additional Business: Deb French shared that the Veteran's Health Fair will be on Friday, November 11, 2019 from 10:00 a.m. – 3:00 p.m. The event is open to the public and lunch will be provided.

6. Executive Session (appointment of personnel): Mr. Sarver made a motion to enter into Executive Session to discuss appointment of personnel. Mr. Mott seconded the motion. A roll call was taken.

Mrs. Pittenger Yes Mr. Ristoff Yes Mr. Mott Yes Mrs. Davis Yes

Mrs. Baird Yes Mr. Sarver Yes Dr. Nims Yes



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Mr. Sarver made a motion to enter back into regular session of the Board of Health. The motion was seconded by Mr. Mott. A roll call was taken.

Mrs. Pittenger Yes Mr. Ristoff Yes Mr. Mott Yes Mrs. Davis Yes

Mrs. Baird Yes Mr. Sarver Yes Dr. Nims Yes

Mr. Sarver made the motion to hire Erin Ogden as our Help Me Grow Home Visitor. Mrs. Baird seconded the motion. All voted in favor.

11. Adjournment: A motion to adjourn was made by Mr. Sarver and seconded by Mr. Mott. All voted in favor.

Joanna Pittenger 11/21/2019
Joanna Pittenger Date

Board of Health President

Dennis R Propes 10/25/19
Dennis R Propes Date

Health Commissioner